

TELANGANA GRAMEENA BANK
(Sponsored by State Bank of India)
HEAD OFFICE : HYDERABAD

AUDIT & INSPECTION DEPARTMENT

**ENGAGEMENT/EMPANELMENT OF RETIRED BANK OFFICERS ON CONTACT BASIS AS CONCURRENT
AUDITORS**

Date:

The General Manager (Admn)
Telangana Grameena Bank,
Vijaya Sri Sai Celestia, 2nd Floor, Street No.9,
Shanker Mutt Road, Nallakunta,
HYDERABAD- 500044

PHOTO

Dear Sir,

I hereby offer my services for engagement /empanelment of retired bank officers on contact basis.

My bio-data is as under for your consideration.

BIO-DATA FORMAT:

| S.No. | Particulars | To be filled by the Applicant |
|-------|---|-------------------------------|
| 1 | Name the applicant | |
| 2 | Date of Birth | |
| 3 | PF Index No. | |
| 4 | a) Presently domiciled at | |
| | b) Address for Communication | c) Permanent Address: |
| 5 | Contact Numbers: a) Land Line with STD Code b) Mobile No. | |
| 6 | E-mail Id | |
| 7 | Educational Qualifications & other Qualifications | |
| 8 | Date of appointment in the Bank | |

| | | |
|----|--|----------------------------|
| 9 | Date of Retirement from the Bank Service | |
| 10 | Designation / Grade at the time of retirement | |
| 11 | Whether any Minor / Major Penalty was imposed during the preceding five years of retirement | |
| 12 | Whether CBI / Court has initiated proceedings against the applicant or applicant has been convicted by court, if yes, details thereof. | |
| 13 | Assignments held during the last 10 years of service in the Bank | 1. 2. 3. 4. 5. |
| 14 | Experience in handling Credit and experience as Credit Auditor / RFIA Auditor / Concurrent Auditor in the Bank. (Applicants can provide details in a separate attachment, in case the space is not adequate) | |
| 15 | Preferred Branches | |

16. Other details if any:

17. Certificate/s:

- a. I confirm that the details / information furnished above are / is true and correct. In case, any details furnished above is found to be incorrect later on, the Bank has right to terminate the assignment given, without giving any notice.
- b. I also undertake that I will not sub-contact / sub-assign the audit assignment.
- c. I also hereby declare that if my name is included in the Bank's approved list, I will undertake to do the tasks entrusted to me in the best interest of the Bank.
- d. I shall also abide by the rules and regulations of the Bank in force from time to time and will always keep the Bank's interest foremost in my mind.

18. I understand & agree that the assignment will be on the terms and conditions as contained in the offer letter at the time of giving the assignment / contract of work.

Place:

Date:

Signature

(Eligibility and other terms & conditions of engagement is attached)